

Freelance Office Angel

from: Freelance Office Angel

Price: £0.00

Date: 2020-04-23 10:44:11

Expiration Date: 0000-00-00 00:00:00

Description

Some of the services I can offer are as follows, however this list is not exhaustive, please contact me to see if I can assist: • Secretarial and office administration services • Research • Company Incorporation • QuickBooks bookkeeping • Statutory work, including taking and typing up board minutes, statutory filing at the Registry • Audio typing • Copy typing • Event planning – business or personal events.

<https://mail.hcprecruitment.com/classified/freelance-office-angel-1106.html>