

Freelance Office Angel

from: Freelance Office Angel

Price: £0.00

Date: 2020-04-23 10:44:11

Expiration Date: 0000-00-00 00:00:00

Description

Some of the services I can offer are as follows, however this list is not exhaustive, please contact me to see if I can assist:

- Secretarial and office administration services
- Research
- Company Incorporation
- QuickBooks bookkeeping
- Statutory work, including taking and typing up board minutes, statutory filing at the Registry
- Audio typing
- Copy typing
- Event planning – business or personal events.

<https://mail.hcprecruitment.com/classified/freelance-office-angel-1106.html>